

# AGENDA

## **Board of Commissioners Meeting**

Sanibel Fire & Rescue District  
2351 Palm Ridge Road Sanibel Florida 33957  
Wednesday, April 8, 2026  
09:00 AM



### **I. Opening Items**

- **Meeting Called to Order**
  - **Roll Call**
  - **Pledge of Allegiance**
  - **Approval of Minutes from the March Meeting**
  - **General Audit Report Fiscal Year 2025 Presentation - Jeff Tuscan, HSC Tuscan & Company, PA.**
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### **II. Staff Reports**

- **Division Chief of Prevention Williams Report**
  - Fire Inspections & Plans Review Reports
- **Assistant Chief Jackson Report**
  - Equipment / Maintenance Update
  - Station 172 Reconstruction Update
- **Deputy Chief DiMaria Report**
  - Personnel Training & Public Education
  - Review Call Volumes & Community Involvement
- **Chief Barbot Report**
  - **District Financial Report**
  - **District Update**

- **Station 171 Construction Design Update (CDBG-DR Grant)**
  - **Staffing Recognitions – Lt. Shane Grant 16 Years, FF Bryan Clement 7 Years, FF Mike Suarez 1 Year.**
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### **III. Business Agenda Items**

#### **A. Resolution 26-001: Approve Amendment No. 1 for Phase 2 Construction Administration.**

Schenkel & Shultz, Inc. has completed Phase 1 Design Services for Fire Station 171. This resolution authorizes the firm to perform Phase 2 Construction Administration (CA) services as the Architect of Record during the building phase. The cost is a lump-sum, not-to-exceed fee of \$203,377.00.

**Requested Action:** Motion to approve Resolution 26-001, authorizing \$203,377.00 to Schenkel & Shultz, Inc. for Phase 2 CA services.

Board discussion  
Public Input

#### **B. Resolution 26-002: Temporary Authorization of Administrative Staff Overtime for Relocation.**

The District is relocating from Fire Station 171 to temporary offices. This resolution temporarily supersedes the emergency-only overtime policy, authorizing administrative staff overtime for 60 days to facilitate the logistical move. The Fire Chief will strictly oversee and account for all recorded hours.

**Requested Action:** Motion to approve Resolution 26-002, authorizing administrative staff overtime for 60 days to facilitate the temporary relocation.

Board discussion  
Public Input

#### **C. Adoption of the following District Policies:**

Policy 322- Disposition\_of\_Valuables\_and\_Personal\_Belongings

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### **IV. Final Items**

- **Commissioner / New Business Items**

- **Union Items**
- **Public Input**
- **Adjournment**