



SANIBEL FIRE AND RESCUE DISTRICT

BOARD OF FIRE COMMISSIONERS

Scheduled Meeting

For Friday - September 15, 2017 at 4:00 PM

AGENDA: General Monthly Meeting of the Board

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact Mary Hickey, at 239-472-5525 no later than one day prior to the proceeding. If hearing impaired, telephone the Florida Relay Service Numbers, 800-955-8711 (TDD) or 800-955-8770 (VOICE), for assistance.

If a person decides to appeal any decision made by the Board, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



Sanibel Fire & Rescue District
Commission Meeting
September 15, 2017
2351 Palm Ridge Rd.
4:00 PM

Administrator's Report:

- Minutes from the June meeting.

Training Officer's Report:

- Personnel Training
- Public Education

Assistant Chief's Report:

- Run report for June, July, & August
- Equipment / maintenance update

Fire Marshal's Report:

- Fire Inspections report
- Facilities improvement / maintenance update

Chief's Report

1. Hurricane Irma
2. Financial report
3. Department Update
 1. Resolution 2017-09-01
Adoption of tentative millage rate
4. Years of Service recognition
 1. Mike Martin---10 year
 2. Brian Howell---16 year

Public Input:

MINUTES
OF
COMMISSION MEETING

Present for September 15, 2017

Commissioners - Lawrence - Cochrane
Chief Scott
District Administrator Hickey

Commissioner Lawrence opened the meeting at 4:00 PM.

Commissioner Muench was excused due to a family vacation. Assistant Chief Briscoe, Fire Marshal Tassoni and Training Officer Barrett were excused.

1st Order of Business: The minutes from the June 21st, 2017, meeting was reviewed and accepted by the Board Members. A motion was made by Commissioner Lawrence to accept the minutes as presented. The motion was second by Commissioner Cochrane. There was no discussion. The motion was approved unanimously.

2nd Order of Business: There was no training report for the month.

3rd Order of Business: The Commissioners commended the entire Department for a wonderful job, during and after Hurricane IRMA. Chief Scott stated that the initial damage assessment of the Island was completed by 2:00 PM on the afternoon of Monday, September 11, 2017.

4th Order of Business: There was no Fire Marshal's report for the month Fire Marshal Tassoni, was on scheduled vacation.

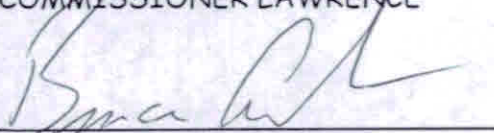
5th Order of Business: Financials were reviewed with the Commissioners. See attached.

6th Order of Business: The reading of Resolution 2017-09-01, providing for the District's Board to adopt and establish the Tentative Millage for the Fiscal Year 2017-2018, by using the 2016-2017 established millage of 1.1089, which will result in a tax percentage increase to the residents of the District of 5.41%. Commissioner Cochrane moved for its adoption, Commissioner Lawrence second the motion. The resolution was read and adopted unanimously. See attached.



COMMISSIONER LAWRENCE

COMMISSIONER MUENCH



COMMISSIONER COCHRANE

SANIBEL FIRE and RESCUE DISTRICT ACCOUNT BALANCES

As of September 15, 2017

	Sep 15, 17
ASSETS	
Current Assets	
Checking/Savings	
101.100 · SIP OPERATING FUND	4,700.36
101.150 · SIP FIRE APPARATUS FUND	1,989.74
101.200 · SIP EMERGENCY FUND	3,453.01
101.300 · SIP BOCC LEASE AGREEMENT	3,598.37
101.500 · CHECKING ACCOUNT - BOTI	1,528,954.82
101.600 · BOTI - OPERATIONAL	35,564.40
101.601 · BOTI - OPERATIONAL-CD	500,370.26
101.700 · BOTI - BOCC LEASE AGREEMENT	589,889.16
101.701 · BOTI - BOCC LEASE AGREEMENT- CD	21,391.81
101.800 · BOTI - EMERGENCY FUND	28,481.84
101.801 · BOTI - EMERGENCY FUND-CD	421,698.11
101.810 · BOTI - APPARATUS RESERVES	366,789.53
101.820 · BOTI - IMPACT FEE FUND	14,977.23
101.830 · BOTI - VACATION/SICK	41,085.16
101.840 · MAJOR MEDICAL EQUIPMENT	10,018.12
101.850 · MAJOR FIRE EQUIPMENT PURCHASES	11,345.06
	3,584,306.98
Total Checking/Savings	3,584,306.98
Total Current Assets	3,584,306.98
TOTAL ASSETS	3,584,306.98
LIABILITIES & EQUITY	0.00

FUNDS SUMMARY
9/14/2017 6:31 AM

	OPERATING FUND	APPARATUS FUND	EMERGENCY FUND	BOCC LEASE AGREEMENT	IMPACT FEE	VACATION SICK	MAJOR MEDICAL	MAJOR FIRE EQUIPMENT
SBA - A FUND	4,700.36	1,989.74	3,453.01	3,598.37				
SBA - B FUND								
BOTI - MM	35,564.40	366,789.53	28,481.84	589,889.16	14,977.23	41,085.16	10,018.12	11,345.06
BOTI - CD	500,370.26		421,698.11	21,391.81				
	<u>540,635.02</u>	<u>368,779.27</u>	<u>453,632.96</u>	<u>614,879.34</u>	<u>14,977.23</u>	<u>41,085.16</u>	<u>10,018.12</u>	<u>11,345.06</u>

OPERATING FUND	540,635.02
APPARATUS FUND	368,779.27
EMERGENCY FUND	453,632.96
BOCC LEASE AGREEMENT	614,879.34
IMPACT FEE	14,977.23
VACATION-SICK	41,085.16
MAJOR MEDICAL	10,018.12
MAJOR FIRE EQUIPMENT	11,345.06
TOTAL	<u>2,055,352.16</u>

SBA - A FUND 13,741.48
SBA - B FUND -

DESIGNATED RESERVES - - - 1,514,717.14

TOTAL OPERATING FUNDS - - 2,069,589.84

Checking as of 9-15-2017	1,528,954.82
PETTY CASH	0

GRAND TOTAL 3,584,306.98

September 15 - 2017

