MINUTES

OF

COMMISSION MEETING

Present for October 14, 2020

Commissioners – Muench - Cochrane - McCurry

Assistant Chief Bill Briscoe

Administrator Mary Hickey

Fire marshal Larry Williams

Administrative Assistant Samantha Quinn

In attendance by phone were the following: Jim Linn and Glen Thomas from Lewis Longman and Walker. In the audience were Rob Doerr, Mike Martin, Chris Jackson, John Reitenbach, Arian Moore also present were Tiffany Repecki from the Sanibel-Captiva Islander and Shannon Hayes and Chuck Larsen from the Captiva Chronicle.

Commissioner Muench opened the meeting at 9:00am asked all that were in attendance to stand and start the meeting with the Pledge of Allegiance. Commissioner Muench stated that before we start our regular meeting, we have a consideration of a report on an investigation into the issuance of a basic life support card to Lisa Scott. As you know our attorneys are on the phone, we had an investigation into this matter, the report is here, and it is lengthy. I’m not going to read it. As of Monday, we received an e-mail from Chief Scott, tendering his resignation. I will read the resignation from Chief Scott. See the attached e-mail for its content. So, with that resignation, I have a Resolution that is in front of us. He asked Mary to read the Resolution. See Resolution 2020-10-01 attached.

Mary then called for a motion to accept Resolution 2020-10-01. Commissioner Cochrane, called for the motion and Commissioner second the motion. Mary called for the vote and all (3) three Commissioners were in favor of the adoption of Resolution 2020-10-01.

Jim Linn – then stated that it was difficult to hear the Commissioners and asked if there was any way the phone mic could be moved any closer to them so that he and Glen Thomas could hear clearer the proceedings as they were taking place. This action was corrected.

Commissioner Muench stated that as far as Deputy Chief Barrett, the Assistant Chief will be dealing with the situation. Commissioner McCurry asked if that was what the Lawyers recommended. Commissioner Muench stated that he thought without the recommendations of the Lawyers, we could let Acting Chief Briscoe handle the matter. Commissioner McCurry and Commissioner Cochrane agreed. Commissioner Muench stated that it will take a little while to handle that situation, but Acting Chief Briscoe will handle it and get back to us. Commissioner Muench asked Acting Chief Briscoe if that was clear with him and he stated yes.

Commissioner Muench then asked if there was any public comment, he then stated for the record there was none.

Commissioner Muench then stated that we needed to go into our basic meeting.

Jim Linn then asked if he or Glen Thomas were need any further. Commissioner Muench stated no we’re good, I appreciate you Jim for being available and Glen.

1st Order of Business: The minutes from the September 9, 2020 1st Millage and Budget meeting were reviewed and accepted by the Board Members. A motion was made by Commissioner Cochrane to accept the minutes as presented. The motion was second by Commissioner McCurry. There was no discussion. The motion was approved unanimously.

2nd Order of Business: The minutes from the scheduled Commission Meeting from the September 9, 2020 meeting were reviewed and accepted by the Board Members. A motion was made by Commissioner Cochrane to accept the minutes as presented. The motion was second by Commissioner McCurry. There was no discussion. The motion was approved unanimously.

3rd Order of Business: The minutes from the September 16, 2020 2nd and Final Millage and Budget meeting were reviewed and accepted by the Board Members. A motion was made by Commissioner Cochrane to accept the minutes as presented. The motion was second by Commissioner McCurry. There was no discussion. The motion was approved unanimously.

4th Order of Business: Administrator Mary Hickey reviewed the financial statements. See reports attached.

5th Order of Business: Training Officer Tim Barrett’s report was given by Acting Chief Bill Briscoe. He stated that all Medics had completed their ACLS Provider class. He also stated that all scheduled CPR and Fire Extinguisher classes that were scheduled are being completed.

6th Order of Business: Acting Chief Bill Briscoe reviewed call volumes for the month of September. In September 2020 there were 125 calls that number was up by 13 calls from the 112 in September 2019. The calls at this time for 2019, were 1263 that number is down by 108 calls over the total calls of 1155 for the year 2020, currently. Items being addressed at this time is the replacement of the diesel pump for Brush 171 and bids to replace the carpet at Station 171.

7th Order of Business: Fire Marshal Larry Williams stated that inspections are coming along, with few violations noted. As they are completed, he puts them in the new ESO system. He stated that he had issued Occupancy permits for the Sanibel Sprout, the Oyster Bar on Rabbit Road and the Savory Spoon in Bailey’s shopping center. He also stated that Bailey’s had also installed a new fire alarm system. Bailey’s now have 212 solar panels on the roof to provide electricity for the complex.

8th Order of Business: Acting Chief Briscoe reviewed the “Years of Service” for October and they were as follows: Mary Hickey with 24 years, Joe Nygaard with 19 years, John Reitenbach with 17 years, Craig Shelby with 3 years and Adam Felix with 1 year of service.

He then thanked Mike Martin for his dedication to the 2020 Brotherhood Ride, where Mike rode 500 miles on bicycle to the different hometowns in Florida for all the 25 Fallen Hero’s both police and fire, who had lost their lives this past year.

He also thanked Samantha Quinn for her contribution to the Forestry Service and the wildfires out West. She stated that it was hard work but very rewarding.

Acting Chief Briscoe then reviewed the update on the COCPN and the fact the on October 6th it had passed the County Commissioners and would be going for a public hearing and vote on November 3rd.

9th Order of Business: Commissioner Muench then stated that as Commissioner they had one fairly big item to deal with and that is the position of Fire Chief. He also stated that his personal feelings were that he like hiring within. I always have, and we have qualified people to do it and I like doing it that way. I might as well say this right now. Billy has handled everything we have ever asked him to do with out question, never had a problem. Therefore, what I am going to recommend is to go from temporary Chief to full Chief. He stated it was a motion and Commissioner McCurry second it. He then asked for any public comment. He then asked Mary to call the question. Mary then read the motion and called for the vote. There was no discussion. The motion was approved unanimously. Commissioner then stated that obviously this will cause vacancies and we will have to go through procedures to hire, I’m sure Bill will handle getting his Assistant Chief, we have dropped a pretty good bomb on him and we will give him some time to look at all the factors and all the personnel. We are going to let it go to your discretion, when you want to come back, probably in a couple of meetings. Bill said, “thank you”. Jerry stated that was pretty easy, he likes easy meetings. He then asked Commissioner Cochrane and McCurry, if they had anything else and they replied no.

10th Order of Business: No Union Items

11th Order of Business: Commissioner Muench made the motion to adjourn the meeting at 9:20 AM. Commissioner McCurry seconded the motion. There was no Discussion. The motion was unanimously approved.

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| COMMISSIONER MUENCH | COMMISSIONER COCHRANE |

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COMMISSIONER MC CURRY